### **BEST PRACTICES IN SOCIAL MEDIA**

Facebook, Instagram, Twitter, LinkedIn, Pinterest

# FACEBOOK

Copy

- Use a consistent and personal tone
- Facebook is very lenient with its character limit, meaning you can have long captions on Facebook
  - Generally, shorter copy is better, but if you need the extra characters to explain something, Facebook is the best platform to do so
  - Break up paragraphs so that the text isn't overwhelming
- Add your location and contact information (as relevant) so users can find your business
- Use pinned posts to showcase the most important posts on your profile at the top of your page

# FACEBOOK

Graphics

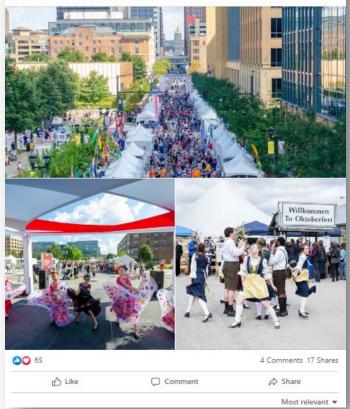
- Posts with photos or videos receive more engagement than posts without them
- When creating a post with a link to a website, Facebook will auto populate an image/title that will display when the post goes live
  - If you'd prefer to add an image instead of using the one Facebook auto-selects for you, you can choose alternatives from your saved photos
- Carousels are a good way to showcase multiple images if you have them you can arrange them in a variety of ways if you use four or less photos
  - Typically, you won't want to include more than four photos in a post
- Meta has been updating platforms to closer resemble TikTok so best practices for both FB and IG are moving toward vertical video
  - 4:5 and 9:16 should be the standard aspect ratios for videos on these platforms

# FACEBOOK

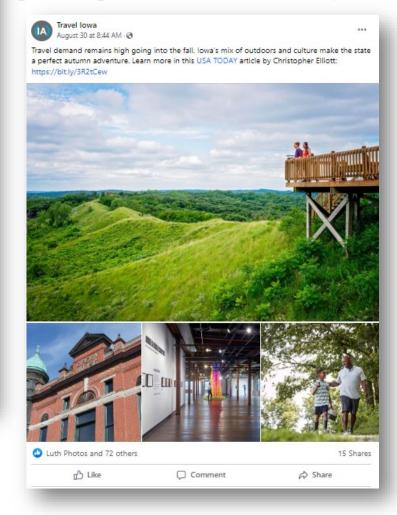
### Engagement

- Posts with photos or videos receive more engagement than posts without them
- Incorporate questions into post copy to generate engagement
  - Foster community and further increase engagements by responding to user comments
- Engage with posts that your account is tagged in
  - Like, comment and share if it makes sense
- Tag businesses and locations in your posts
- Use pinned posts to showcase the most important posts on your profile at the top of your page
- Reply to the messages you receive in Facebook Messenger if relevant

#### Travel Iowa September 6 at 2:45 PM · @



Ensure users are seeing the best content by only sharing 1-4 photos at a time. Sharing earned media and tagging the media outlet is a great way to spotlight positive press and build credibility.



Travel Iowa September 1 at 1:24 PM · 🕲 We'll take these types of views any day of the week 😆 I take these types of views any day of the week 😆 Loess Hills



00 70		1 Comment 7 Shares
Like	💭 Comment	🖒 Share
		Most relevant 💌

Sharing user-generated content (UGC) highlights authentic experiences and builds trust. It also can inspire other consumers to tag your brand!

# **INSTAGRAM**

Copy

- When possible, short and sweet captions are better
- Break up longer captions with emojis and spaces
- Lead with the most important information
- Use a consistent and personal tone
- Encourage action with simple, direct text
- Use hashtags to make posts more discoverable
- Add your location (when relevant) so users can find your business
- Do not include links in captions because they are not clickable
  - Utilize a link management tool such as LinkTree, Later or Planoly
  - Instagram users are used to seeing a "link in bio!" type call to action
  - If you do want to send a follower to a link with one simple click, utilize the link button feature within Instagram Stories

# **INSTAGRAM**

Graphics

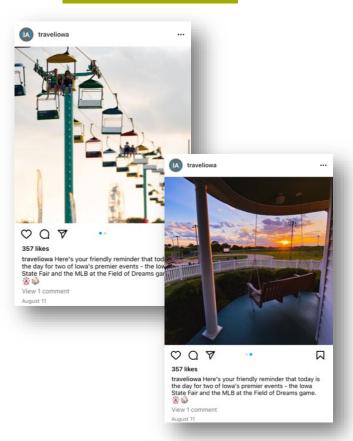
- Always aim to use the most high-quality images possible
- As of 2022, the platform continues to push vertical content
  - Static feed posts and carousels should be 4:5 ratio or 1080 x 1350
  - All video posts will now be Reels 9:16 ratio or 1080 x 1920 pixels
    - All videos will be stretched to full screen within feed view
    - Important to automatically create or crop for full screen view to keep creative integrity intact and provide a good user experience
  - Prioritize mobile first, vertical content 9:16 ratio or 1080 x 1920 pixels
    - Increase engagement by telling a story with a few slides at a time and utilizing the in-app stickers and engagement features
    - Add text within app to create an authentic user experience
    - When sharing horizontal content, use text, stickers and/or GIFS to plus up content
- Use links and product tags to drive traffic
- Share feed posts in stories to further expand reach

# **INSTAGRAM**

### Engagements

- Monitor tagged content and like and comment on quality posts you're tagged in
- Repost tagged stories in real time
- Share UGC when applicable
- Tag businesses and locations in your posts
- Monitor post comments
  - Like and reply to positive comments
  - Delete comments that don't follow community guidelines

#### Carousel



Carousel posts allow you to post multiple images or videos.

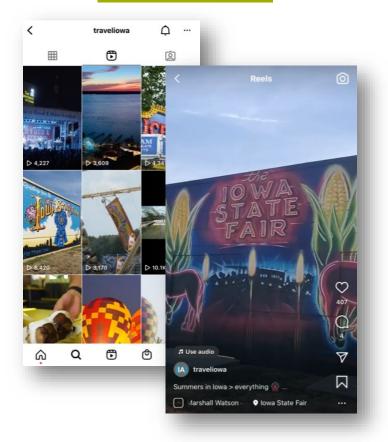
#### Videos



View all 5 comments August 17

Regular video posts live in-feed and can be posted in horizontal format.

Reels



Inspired by TikTok, Reels are the new vertical video format the channel is prioritizing.



### Copy

- The shorter and more informal copy, the better
  - 280 character limit
  - Lead with the most important information
- Use threads to share multiple posts about one topic simply reply to your original tweet, then keep replying to the latest tweet in the thread
- Twitter is a very "of the moment platform" meaning it's a good platform to jump in on trends that you're seeing



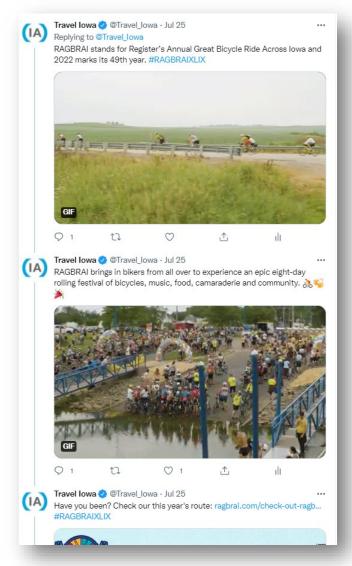
### Graphics

- When creating a post with a link to a website, Twitter will auto populate an image/title that will display when the post goes live
- Video/graphic sizes are less restricted on Twitter
  - The nature of the platform is very informal and used to share content from other social channels and media outlets



### Engagement

- Leverage in-app features such as GIFs and polls
- Tag relevant profiles, businesses and locations in your posts
- Engage with the posts your account is tagged in Retweet, like and comment if it makes sense
- Reply to relevant DMs
- Use hashtags (sparingly) to promote the topic you're posting about



Sharing a thread of tweets allows you to tell a story with more copy and photos/videos.

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Travel Iowa 🤣 @Travel\_Iowa · Jun 15 (IA) Why not make a whole weekend out of #lowaWineMonth? Find out which local wineries and boutique tasting rooms offer onsite or nearby accommodations, here: bit.ly/3NPCySU

> Ereside Winery 🗃: Buchanan House Winery 🚳 : The Wijn House

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Travel Iowa 📀 @Travel\_Iowa · Aug 23

(IA) If you're planning a trip to Des Moines anytime soon, you don't want to

from @MidwestLiving before you go: bit.ly/3QJroAE

miss out on the stellar food and art scene. 📶 🎭 Check out this article

Promote

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, ↑,

Tweet copy should be short and sweet, making best use of hashtags, emojis and tags.

0:05 / 0:15

⚠

Iowa Economic Dev 🤣 @BusinessIOWA · Sep 6

"I think the strong

Des Moines' true competitive advantages and is why the city is thriving," said Chris Blunt, President and CEO of Fidelity and Guaranty Life Insurance."

147 views

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relationships are part of

.@fg\_life CEO, Chris Blunt, has been able to leverage the benefits of living

(IA)

# LINKEDIN

Copy

- Authenticity matters
- Post regularly, but not too much
  - 3-4 times per week is the right mix
- Use hashtags to make your posts more discoverable
  - Consider 3-5 per post
  - Do most posting between 8:00-10:00 am
  - This is when most professionals are active
- Leaning on emotion is a good thing
  - Emotional connection can increase brand value
- Share people-first and community-first content



### Graphics

- Share visual and video content
- Consider sharing PowerPoints and PDFs



### Engagement

- Tag industry partners and relevant businesses/people
- Consider using Polls
  - These posts reach 450% more people
- Spark conversation to foster engagement
- Relatable content helps foster community

Iowa Economic Development Authority 7,575 followers

The IEDA team is excited to share about Iowa's rich agricultural legacy and connect with farmers from across the globe, as well as industry experts and innovative ag businesses at the Farm Progress Show in Boone, the nation's largest outdoor farm event. IEDA's International Trade Office is welcoming international visitors and helping bring together buyers and sellers. Join our team at the Wallaces Farmer Hospitality Tent, booth #625, through tomorrow. To learn more about IEDA's international business services, visit: https://bit.ly/3POeTIQ



#### Iowa Economic Development Authority 7,575 followers 1mo • 👁

lowa's reputation as a national leader in advanced manufacturing stems from its storied history of innovation and ingenuity. Learn about how the state is continuing to support manufacturers from leaders at CIRAS - Iowa State University, In Tolerance Contract Manufacturing and Sky Factory. #Iowamfg https://bit.ly/3zEC6C5



Longer form copy is preferred on LinkedIn and offers a great opportunity to highlight the successes of your business and partners. LinkedIn can also be used for quality-of-life content to remind your follower base to take time to recharge – maybe with your business or service!

Iowa Economic Development Authority 7,575 followers 1mo • 🕲

Curious as to why lowa is a great place to find the right work-life balance? For starters, economic opportunity. U.S. News & World Report ranks lowa as the #1 state in the entire country for opportunity, and the fourth most affordable state overall. Continue reading to learn more: https://bit.ly/3cqF3gJ



# **PINTEREST**

- The best Pins are visually compelling, tell a good story and inspire people to want to learn more
- Pins are not date sensitive and often earn more impressions and traffic over time
- Important to upkeep the profile look/feel and change out the cover photo seasonally
- Maintain and curate 10-15 impactful boards
  - Delete irrelevant and outdated boards
  - Refine boards into mindset categories

#### Pin title

- Always included
- Recommended 6-40 characters
- No hashtags

#### **Pin description**

- Always included
- Recommended 6-50 characters
- Includes keywords for search
- Includes brand name
- No hashtags

#### Alt text

Currently screen readers read URL (and a description/title if there is one). Another reason it's important to include them

#### Headline in Pin text overlay

- Clear + concise
- Tells a cohesive story
- Legible on mobile
- Inspirational, inclusive + positive tone
- Translated appropriately

#### CTA in Pin text overlay

- Easy to understand
- Actionable + clear (sometimes playful)

# PINTEREST

• There are three kinds of pins:

#### Standard Pins

- 2:3 aspect ratio or 1000 x 1500 pixels
- PNG or JPG
- Can link out to the website
- Best practice would be to include logo/branding somewhere for content ownership
- Text overlay help Pins stand out and drive clicks
- Optimize copy by using clear titles and descriptions to help content get discovered in search
  - You can use up to 100 characters for your title and up to 500 characters for your description

### Video Pins

- Square 1:1 or vertical 2:3 or 9:16
- Min. 4 seconds, max. 15 seconds
- .mp4, .mov or .m4v
- Can link out to the website
- Select a cover image when you upload your video so people can understand what your video is about with just one glance

#### Idea Pins

- Garners the most impressions!
- Should be used for awareness idea pins do not allow you to link out
- Supports long captions in the form of 'notes'
  - Include travel itinerary or lists of places
- 9:16 aspect ratio
- 1 to 20 images OR videos
- In-app design features resemble Instagram stories and allow you to adjust images, add text, audio/music or stickers via the mobile app
- Can tag products within each frame (doesn't necessarily apply to us but could explore for passports)

### Standard Pins



Standard pins use static photos or graphics, linking

to a blog or

and more.

website with

"inspiration" for

travel, products

Video pins are

Pinterest and

relatively new to

function similar to Instagram Reels.

HIKING AT THE MINES OF SPAIN



The Best Hiking Trails at the Mines of Spain, Dubuque IA

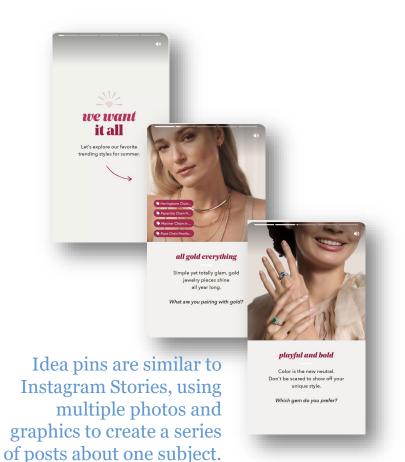
### Video Pins



Mystery Picnic Promoted by AmazingCo

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Idea Pins



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## GLOSSARY

- Static Image
  - A single still photo posted in Instagram feed
- Carousel
  - Multiple images posted in a slideshow feature
- LinkTree
  - A program that houses multiple links and lives in your Instagram bio, where you can drive followers to view your links to outside content
- Vertical (portrait) vs. Horizontal (landscape) Orientation
  - Vertical orientation works best with the Instagram algorithm
- Hashtags
  - Using hashtags (sparingly) allows your content to index in search results on social media platforms and is especially useful on Twitter
- Tone
  - When thinking of your brand tone or voice, think about the messages from brands you love. They post on social media with a conversational, personal tone. Be professional, but friendly and authentic
- User-Generated Content (UGC)
  - User-Generated Content is submitted to you from customers or visitors of your organization. You can post on social media asking for users to send in photos that they've taken with permission for use
- Engagement
  - Engagement refers to the likes, comments, messages and other interactions that you receive from those who view your post